**AGENDA**

**Myerscough & Bilsborrow Parish Council**

**Clerk: Laura Bolton**

**Chairman: Cllr Bill Collinson**

**Vice Chairman: Cllr Dan Bolton**

**Email:** [**myerscoughandbilsborrow@gmail.com**](mailto:myerscoughandbilsborrow@gmail.com) **Tel: 07803631556/01995640833**

**Thursday 25th May 2023 at 7pm Bilsborrow Church**

**Annual Parish Council Meeting Agenda 25th May 2023**

1. Election of Chairman of the Council
2. Election of Vice Chairman of the Council
3. Approval and Signature of Minutes of the meeting held on Thursday 26th May 2022
4. Chairmans report 2022/2023

**Public Participation**

1. **Apologies**
2. **Minutes of last meeting – to be checked and signed. Cllr Collinson**
3. **Declarations of prejudicial interest in any of the agenda item interests and dispensations**
4. **Greater Garstang Partnership update – Cllr Turner**
5. **Planning – Discuss and resolve on the Councils response to recent invitations to consult any applications received.**

* 22/00612/OUTMAJ – Cllr Turner to update. (Still pending consideration)
* 23/00467/FUL Proposed dormer extension at Beechcroft, White Horse Lane Barton

1. **MBPC risk assessment**
2. **MUGA**

* Working Group report
* Crowdfunding update

1. **Finance**

**Review and approve payments due or paid from the Parish Council & War Memorial accounts and validate these.**

War Memorial account

-None

Parish Council account

Cheques paid;

1. HMRC (employer tax & NI month 10/11/12) £329.49 dated 12.4.23 (200276)
2. Claughton P C (lengthsman wages up to 31/3/23) £1036.45 dated 12.4.23 (200277)
3. LALC (membership fee April 23 to Mar 24) £234.59 (200278)
4. Laura Bolton (clerks wages March 23) £301.28 (200279)
5. Lancashire County Council (bunting application fee) £70 (200280)

Cheques to be presented & signed:

1. St Hildas Church – room rent 25/05/23 £20 (200281)
2. Nurture – grass cutting April 23 £490.78 (200282)
3. Laura Bolton – clerks wages, April, May (payslip not received as yet)

**Review the accounts and complete a reconciliation of the accounts with the latest bank statements available.** **Chairman and Vice Chairman to sign and date.**

**VAT claim processed – total of £802.11**

**Discuss with councillors organising online banking so that we always have an up to date topical statements and transactions.**

1. **Discussion about Lancashire Best Kept Village competition.**
2. **Clerks Contract of employment**
3. **Footpaths, Bridleways and Highways**
4. **Election – paperwork to be completed**
5. **Clerks report**
6. **Items for next agenda**

**DATE OF NEXT MEETING 7pm 27th July 2023**